

# **Town of Suffield**



## **Board of Fire Commissioners**

Minutes of the Fire Commission Meeting – November 18, 2013

Chair Phil Barrett brought the meeting to order at the main firehouse at 7:00 p.m. Present: P. Barrett, R. Gemme, J. Mahoney, P. Christian, R. Quagliaroli, G. Bland, and Chief Flynn.

The meeting began with the Pledge of Allegiance.

### **Secretary's Report**

Mahoney moved, Bland seconded to approve the minutes of the October 21, 2013 meeting as amended under New Business to change Commission to Commissioner. The motion passed unanimously.

### **Financial Reports**

The Commission reviewed the operating budget year to date. Mahoney moved, Bland seconded to accept the financials as presented. The motion passed unanimously.

### **Correspondence**

- A letter was received from Explorer Katie Butler stating that she will not be continuing in the Explorer program as she is away at college.
- Chief Flynn stated that the department lent Hartford Hospital a portable pond to assist in a drill.

### **Public Comment**

None

### **Activities Report**

- The Commission reviewed report for October 2013.

### **Old Business**

- Eagle Scout Project – The sign project has been approved by the First Selectman and will be presented to Planning and Zoning.
- Engine 2 – still listed as for sale on line as of this date.
- Uniforms – order has been place and the new uniforms are expected to start arriving at the end of December.

- Dry Hydrants – a dry hydrant was installed last week in W. Suffield.

### **New Business**

- Fire Prevention Report – Chief Flynn shared this report with the Commission for their information.
- Dispatch Protocols – Chief Flynn is working with the Police Department and EMS to streamline our dispatch protocols.
- Fire Inspector – Enrollment is now open for classes to be held in January. Chief Flynn would like to send at least one regular staff person. If volunteers are interested, he may add a second person.

### **Vehicles, Facilities, Equipment**

- Annual preventative maintenance on apparatus has been completed.
- Tires on Tanker 4 have been replaced.
- Certification for Tower 1 ladder – awaiting Fleetmasters completion of preventative maintenance.
- Station 1 exterior doors have been replaced.
- Station 4 Generator project – bids are in.

### **Personnel**

- Former member, Eric Hitchcock, has expressed interested in becoming involved in the department again. Will come to the December Commission meeting.
- Explorer Liam Beecher has moved to volunteer status. He is currently attending college studying fire science and technology.

### **Fire Marshal Report**

- The Commission was provided with written reports from the Fire Marshal for October and November.

### **Adjournment**

Bland moved, Mahoney seconded to adjourn the meeting adjourned at 7:20 p.m. The motion passed unanimously.

Respectfully submitted,

Gerald Bland  
Secretary

GB/ajk